



Roseville Coalition of Neighborhood Associations

1911 Douglas Blvd., Suite 85-370, Roseville, CA 95661 916-248-4878 www.rcona.org

General Board Meeting Agenda

6:30 PM Thursday, February 17th, 2022

In-Person: Martha Riley Community Library Activity Room
1501 Pleasant Grove Blvd Roseville

6:30	Call to Order / Approval of Minutes	Kevin Lachance
6:31	Open for Public Comment - For items NOT ON agenda	
6:35	Roseville Police Department Update	Roseville Police Rep
6:40	Roseville Fire Department Update	Roseville Fire Rep
6:45	Roseville City Update	Roseville City Rep
7:00	Cherry Glenn NA Spotlight	CGNA Rep(s)
7:20	Treasurer's Report	Melinda Surmani
7:25	Spring Cleanup Committee Report and MITP	Jim Kidd
7:30	Vote on Scholarship Committee Proposed P&P	RCONA Secretary
7:35	Neighborhood Round Table	NA Reps
7:59	Final Comments	Kevin Lachance
8:00	Adjourn	

Dates to Remember

Thu. March 10th RCONA EBoard Meeting – Zoom <https://meeting.rcona.org> – 6:30 PM

Tue. March 15th RCONA - City Staff Meeting – MS Teams – 10 AM

Thu. March 17th RCONA General Meeting – Zoom <https://meeting.rcona.org> – 6:30 PM

Wed. March 16th City Council Meeting with Regional Homelessness Task Force – 6:30 PM

TBD 2022. Roseville Neighborhood Spring Cleanup

Volunteer Opportunities

RCONA Committees: Pub Relations, Fundraising, Bylaws, Support, Organization, Activities: Email [EBoard](mailto:EBoard@rcona.org)



Neighborhood Identification Sign Program

Developed November 2021

The Roseville City Council (hereinafter, "City Council") desires to establish a Neighborhood Identification Sign Policy and Program (hereinafter, "Neighborhood Identification Sign Program" or "program") to assist residents and visitors identify neighborhoods within the City of Roseville (hereinafter, "City of Roseville" or "City").

In adopting this program, City Council declares that the use of any City of Roseville pole, post, facility, property, or otherwise, shall not serve as a forum for free expression of the public; that such use is for non-public forum neighborhood identification purposes and an expression of City Council, directly or through its designee(s) (government speech).

The purpose of this program is to establish clear guidance from the City Council regarding its policy, use, and the approval of Neighborhood Identification Signs on City owned property (e.g., poles, posts, facilities, etc.).

In adopting this program, City Council declares that the City retains sole and final discretion and approval authority and that utilization of any City property is not intended and shall not serve as a forum for free expression by the public; that these locations are non-public forums for the display of government speech to assist visitors and residents in and around our community.

What is a Neighborhood Identification Sign?

The Neighborhood Identification Sign Program helps residents and visitors identify Roseville Coalition of Neighborhood Association (RCONA) recognized and active neighborhood associations within Roseville. This program reinforces the sense of identity and pride within neighborhoods.

These aluminum signs will display "Welcome to the <neighborhood association name>" and may also include a simple emblem representative of the specific neighborhood. These emblems must follow the guidelines outlined in section four of the City's Policy Pertaining to Advertising on or in Roseville Transit Vehicles, Facilities, Guides, and Maps.

The sign design and installation location(s) must be approved by the City of Roseville, with sole and final approval authority, and the RCONA Executive Board, with proof of formal approval, prior to installation by the City.

The signs can only be installed by City of Roseville staff or contractors retained by the City. Any signs not approved by the City and the RCONA Executive Board or not installed by City staff or City contractors will be removed at the neighborhood association's expense.

Design

A design template will be provided by the City. The City's Public Affairs and Communications Department will assist with design as resources allow. The City of Roseville will review signs prior to manufacturing to verify that the sign design and colors meet the program requirements.

- Signs will be designed to fit an 18 inch x 24 inch panel for Neighborhood Identification signs (this is the same size as Neighborhood Watch signs), single sided.
- Signs cannot be made with color combinations reserved for traffic control devices such as STOP signs, speed limit signs, school warning signs, etc. (red, black, or white, yellow).

Fabrication Requirements

The signs will be fabricated by the City according to CalTrans and the City of Roseville requirements.

- Signs will be fabricated on .080 inch aluminum panel using ASTM IV High Intensity Prismatic sheeting.
- UV-protective sheeting will be included to extend the life of the colors.

Sign Installation

- Neighborhood identification signs will be installed along the **perimeter** of the neighborhood association boundary at significant entry points to the neighborhood only, as determined and approved by the City with a limit of eight signs per Neighborhood Association.
- Installation on existing sign poles and street light poles will be prioritized. These Neighborhood Identification Signs cannot be installed with regulatory or warning

signs, and some other traffic control signage. The City retains the sole discretion to determine the ultimate location of the Neighborhood Identification Signs.

- Damaged, vandalized, unsafe or deteriorating signs or signs in need of repair can be removed at the sole discretion of the City.
- Signs will be installed as scheduling allows. Safety and other City maintenance responsibilities will be a priority.

Design and Application Review

The neighborhood association sponsoring the application shall submit all required paperwork to the City of Roseville, Public Works Department. The Public Works Department shall coordinate review and approval of the sign design, sign placement and installation.

Duration of Program

The City reserves the right to terminate the Neighborhood Identification Sign Program at any time in its sole discretion.



Roseville Police Department

Community Speaker Series

Engage with your Police Department.

Invite one of our experts to speak at your next neighborhood meeting or community gathering. Topics include:

Active Shooter: awareness, prevention, and reporting

Business Watch: how to start your program

Child Safety and Education

Crime Prevention: strategies for neighborhoods or businesses

Crime Suppression Unit (CSU): gangs, narcotics/drugs, and human trafficking

Crime Scene Investigations (CSI)

Crisis Negotiations

Cyber Security

Dispatch / Calling 911 to report an emergency or crime

Drug Abuse

Elder Abuse

Home Security: how to 'harden the target' and keep criminals out of your home

Human Trafficking

ID Theft / Fraud: prevention and detection Investigations Unit

Juveniles: handling problems with children/young adults

K9 program

License Plate Readers (LPR)-what they are and how they are used

Neighborhood Watch/Apartment Watch: how to start your program

Parking issues

Patrol Officer Functions

Personal Safety: tips and awareness

Problem Oriented Policing (POP Team)

Property and Evidence

Records and police reports

Roseville Police Activities League (RPAL)

School Resource Officers

Senior Safety

Social Services Unit (SSU)

Family Mobile Team / Mobile Crisis Team

Homeless Outreach Advocacy

Special Weapons And Tactics (SWAT)

Terrorism Liaison Officer (TLO) program

Tobacco prevention: education/outreach

Traffic Unit

Traffic Accident Investigations Team

Transients

Unmanned Aerial Systems (UAS) or Drone Team

To request a speaker, visit www.Roseville.ca.us/Police → Community Services



Roseville Coalition of Neighborhood Associations

POLICIES AND PROCEDURES—SCHOLARSHIP COMMITTEE

Roseville Coalition of Neighborhood Associations (RCONA) Sue Hallahan-Cook and Robert Sanchez Scholarship Fund

In 2017, RCONA started its Scholarship Fund as a way to give back to the student volunteers who have so generously donated their time participating with RCONA and Neighborhood Association (NA) events over the years. Each January, as volunteers are recruited for RCONA Standing Committees, members for the RCONA Scholarship Committee (RSC) will meet and select a Chairperson.

The following procedures will assist in the selection and awarding of these scholarships.

PART I – Eligibility List & Selection Process

Responsible Party	Step	Action
RCONA/NA Members	1.	At the completion of any RCONA or NA event where student volunteers are used, submit their names and information to the NA President. If the student is related to a member of the NA/RCONA member submitting the names, a separate confirmation of the member's volunteer service must be submitted in support of that service.
RSC Designee	2.	Add names submitted from NAs or RCONA chairpersons to the SC Eligibility Database. High School Seniors residing or attending a school within the RJHSD who have participated in NA/RCONA or community service events would be eligible for consideration for an RCONA Scholarship.

RSC Chairperson or Designee	3.	<ul style="list-style-type: none"> • Establish number and amount of scholarships to be awarded for the current year based upon contributions raised. (Per Fundraising section.) • Coordinate with the High School College Career Center staff prior to the end of school for procedures for scholarship eligibility.
High School Career Center	4.	Submits copy of student applications meeting RSC requirements to RSC Chairperson/designee for RSC selection process.
RSC Chairperson	5.	<ul style="list-style-type: none"> • Confirm all applications have been received with High School/Career Center. • Set RSC meeting to review applications, distribute scanned copies or prepare hard copies of applications to committee members as needed.
RSC members	6.	<ul style="list-style-type: none"> • RSC reviews applications and qualifies candidates based upon RCONA criteria. • Determine best candidates according to number of awards to be given out.
RSC Chairperson	7.	<ul style="list-style-type: none"> • Sends approved names of finalists to High School/Career Center. • Send copies to RCONA Treasurer for final award process. • Coordinate with high schools for their award ceremonies and pass info to RCONA Board for interest.

Part II	Step	Award Presentation Action
RSC Chairperson or Designee	1.	<p>Prepare for award presentation:</p> <ul style="list-style-type: none"> • Arrange date with RCONA E-Board to be on RCONA agenda to present award winners. • Contact award winner with invitation to appear, follow up with by email or letter. Letter should address requirements to submit verification of enrollment and school schedule for RCONA Treasurer for final release of funds. • Prepare Award Certificates for students. • Email award certificates to students and present a hard copy if they attend the presentation.
RCONA President	2.	Add Award Presentation to RCONA Board Agenda.
RSC Chairperson or Designee	3.	Award presentations at RCONA Board meeting. Have parties sign attendance sheet (correct spelling of names for minutes) /introductions/presentations/ etc. Remind student to submit verification documents to RSC Chairperson.
RCONA Treasurer	4.	When verification received from applicant via the RSC Chairperson, the RCONA Treasurer issues check in the amount previously designated per RSC Chairperson. If any questions, follow-up with RSC Chairperson.

PART III – Fundraising

A separate account for the RCONA Scholarship Fund will be established and maintained by the RCONA Treasurer. An ongoing account ledger will be established to log in all income, and a monthly Scholarship Fund report submitted with the RCONA Treasurer's Report each month.

Responsible Party	Step	Action
RSC Chairperson And members	1.	Raise designated contributions for Scholarship Fund: <ul style="list-style-type: none">• Coordinate with Fundraising Committee Chairperson or Designee for current fundraising methods to raise designated funds for Scholarship Funds. Help raise funds through independent events, such as Movie in the Park movie raffles
RSC and/or Fundraising Chair/Designee	2.	As designated donations are raised for Scholarship Fund, notify the RCONA Treasurer as funds are committed to or raised on site.
RCONA Treasurer	3.	Monitor donations: <ul style="list-style-type: none">• Provide financial reports as may be requested by potential contributors.• Log in donations received or committed to as notified by RSC/Fundraising.• Issue W-9 or Invoices as requested.• Send Receipts to contributors upon receipt of all donations (except undesignated collections like Movie in the Park raffle).

Revised January 2022

ROSEVILLE COALITION OF NEIGHBORHOOD ASSOCIATIONS

2/15/2022 2:39 PM

Register: RCONA Scholarship Fund

From 01/01/2022 through 02/15/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/01/2022	DEP	Robert Velcheck	47200* · Program Income:47200 ...	Donation to Scholarsh...			112.00	3,204.06

ROSEVILLE COALITION OF NEIGHBORHOOD ASSOCIATIONS

2/15/2022 2:38 PM

Register: First Foundation-RCONA Main

From 01/01/2022 through 02/15/2022

Sorted by: Date, Type, Number/Ref

→ \$1 still in
Trust Acct.

Date	Number	Payee	Account	Memo	Payment C	Deposit	Balance
01/03/2022	1169	City of Roseville	65000 · Operations:65070 · Mem...	City of Roseville Busi...	4.00		36,740.89



Roseville Coalition of Neighborhood Associations

GENERAL BOARD MEETING MINUTES
Thursday, January 20, 2021 6:30pm
Zoom Meeting: meeting.rcona.org

Roll Call

Recognized Active Neighborhoods					
Association	P/N	Representative/Alt	Association	P/NP	Representative
Blue Oaks		April Marskell Joe Flores (Alt)	Maidu	P	Jim Kidd (Rep)
Cherry Glen	P	Melinda Surmani Kaye Swain (Alt)	Pleasant Grove	P	Laxmi Rao (Rep)
Cirby Ranch	P	Bob Velcheck (Rep)	Roseville Heights	P	Kevin LaChance Will Rogers Samantha Shapiro (Alt)
Cresthaven		Chris Humphrey (Rep) Larry Bergeron (Alt)	Historic Sierra Vista	P	Ellen Debach-Riley Glenda Hay
Fiddymment Farm	P P	Sue Hallahan-Cook Loren Cook (Alt) Bob Gorman (Rep)	South Cirby	P	Marilyn Floyd (Rep) Colleen Cole (Alt) Nick Castle (Alt)
Folsom Road	P	Werner Kuehn (Rep) Stephanie Rhodes (Alt)	Stoneridge	P	Susan Rohan (Rep) Christie Borchin (Alt)
Highland Reserve		Jay Kinney (Rep) Rene De Alba (Alt)	West Park		Scott Alvord (Rep) Bryan Ludwig (Alt)
Kaseberg	P	Sonya McPhaul (Rep) Linda Braak (Alt)	Woodcreek Oaks		Dan Patterson (Rep)
Los Cerritos	P	Steve Parker (RCONA Vice President) (Rep LCNA)			
Other /Inactive Neighborhoods					
Junction West	NP		City Public Affairs	P	Brian Jacobsen Helen Dyda
Meadow Oaks	NP		Roseville Police	P	Lt Scott Miskewycz Ed Kris
Solaire	NP		Roseville Fire Public Info Officer	P	Jamie Garrett
Sun City	NP	To be assigned			

Guests: Jason Shykowski, Roseville City Public Works Director; Stefanie Kemen, Roseville Engineering, Public Works; Lt Scott Miskewycz, Roseville PD; Rick Bartee, Fire Chief

Called to Order: 6:35pm

Minutes: The minutes of the December 9, 2021, meeting accepted and placed on file.

Public Comment: none

Roseville Police Update, Lt Scott Miskewycz : The most common crime continues to be catalytic converter theft with holiday related collisions and DUI's up slightly but over all crime rates have slightly dropped. Organized retail theft has been significant for larger retailers with no significant change in residential burglaries.

Guest Speaker, Roseville Public Works on Sound walls, Jason Shykowski, Public Works

Director: Requests from the public for sound wall repairs have been increasing so the department launched a program to survey all the sound walls in the city to determine ownership. A map indicating ownership is now available at the website: <https://www.roseville.ca.us/cms/one.aspx?pageId=8759459>. If a sound wall is damaged, the owner is responsible for repairs, be it the city, an LLD/CFD (Lighting and Landscape District/Community Facility District) or a private owner. Individual questions can be asked by calling (916)746-1300, for Noah Siviglia or Gursewak Singh, Roseville Department of Public Works.

Roseville Fire Department Update, Jaime Garrett : The returned COVID surge has prevented the opening of the fire stations to the public. There have been numerous calls for COVID prompting a reminder not to call for vaccines or testing. Those needs are best addressed by calling 211 or your medical provider.

Roseville City Update, Helen Dyda: Final public comment will be taken tonight at the meeting of the Independent Redistricting Commission. The final maps are to be determined on Monday, Jan 24th. A new electric utilities director has been hired, Daniel Beans, as well as a new city clerk, Carmen Avalos. A virtual meeting will be held Feb 10th for public input on the Commercial Corridor Project. Parks, Rec and Libraries have posted a survey online for input to their strategic plan.

Roseville Redistricting Map Discussion, Kevin LaChance: The City's Independent Redistricting Commission has now narrowed the maps for consideration to 6 which are lettered A through F. When RCONA chose map 1, or A as the preferred map for neighborhoods, many of these maps were not yet available. If an NA wishes to take a vote of it's residents to advocate for a particular map, they may speak on behalf of the entire NA. Otherwise, individuals can speak to their preferences as individual citizens.

2022 In-person and zoom meeting schedule, Kevin LaChance: RCONA chose to hold meetings alternating months for in-person and virtually. Next month's meeting is scheduled for in-person but masks are required while indoors. Some members expressed a preference for all virtual meetings. This subject will be re-examined at the next E-Board meeting.

Standing and Special Committee Sign-ups, Kevin LaChance: There are new special committees in need of volunteers.

1. The Audit committee meets only once to review the financial records and requires membership of the treasurer, one other E-Board member and two general board members. Collee Cole and Christie Borchin volunteered to join Sue Cook and Melinda Surmani on this committee. Thank you!
2. The RCONA New Logo committee needs volunteers to work with the city's graphic artist to determine the best option for a new RCONA logo. Volunteers this date include Sonia McPhaul, Laxmi Rao, Bob Velcheck and Sue Cook.
3. Standing Committees: Fundraising will be in great need given we will not have a firework fundraising opportunity this year. Letters to potential donors need to be sent in January. All reps are asked to recruit in your neighborhood. Th Scholarship committee, Public Affairs and NA Support committees have ongoing members. Ben Bartholomew has been helping with Communications, but other members are encouraged.

Neighborhood Round Table:

Maidu, Jim Kidd: reported the 21st Annual Garage Sale is set for Saturday, April 23rd to be followed by their area Spring Clean up event.

Cherry Glen, Melinda Surmani: Meetings are held the last Th of the month. Krista Bernasconi, Mayor of Roseville is scheduled to speak at our next meeting.

Roseville Heights: see report for Los Cerritos

Pleasant Grove, Laxmi Rao: Meetings are the 4th Tuesdays, next will be next week. Election, confirmation letter and end of year financials will be complete after that meeting. New park equipment has been approved. May 7th is when this area will hold their Spring Clean Up event with Blue Oaks neighborhood at Woodcreek High School.

Stoneridge, Christie Borchin: Th NA held their annual holiday potluck and décor contest with an increase in participation compared to the first year when only 10 entries were considered. The three top participants received awards and \$50 restaurant gift cards. A new tent has been installed over the play area and paid by the CFD. The January meeting will be held next week.

Historic Sierra Vista: At the general meeting last night, the maps for Roseville redistricting were discussed and the NA has chosen Map E to endorse. Information on sidewalk improvement possibilities were discussed and will be pursued by the NA. Coyotes have killed a number of domestic animals in the neighborhood and have been seen during day hours causing some concern for pets. Our area Spring Clean Up will be in coordination with Roseville Heights, Folsom Road. Los Cerritos and Cherry Glen neighborhoods to be held on June 18th at Roseville High School and Saugstad Park. The neighborhood garage sale is scheduled for June 4th with a flier tag line of "sell what you can and dump what you can't".

South Cirby, Colleen Cole: The NA is still meeting in Crestmont Park which needs new benches. The annual garage sale date is TBD. Interested in combined meetings and garage sale with Cirby Ranch. A shared list of speakers is being developed by Melinda Surmani and the police department.

Fiddymment Farm, Bob Gorman: Fiddymment Farms and West Park held a joint meeting on January 11th, the 2nd Tuesday of the month. At that meeting it was decided that Fiddymment Farms would donate \$500 to the scholarship fund. Fiddymment Farms and West Park have their Spring Clean Up day scheduled for May 21 at St. John's Church. The area continues to see ongoing growth, road improvements and minimal crime. Sue and Loren Cook now store materials for the NA's in lieu of a storage facility.

WestPark: See Fiddymment Farm report

Cirby Ranch, Bob Velcheck: The NA has lost a board member to moving leaving only 3 board members. The goal is to have a full board by the end of March and to revitalize membership.

Kaseberg-Kingswood, Sonia McPhaul: The NA met last week and drew high attendance around a truck theft the day before. There were new faces and energetic brainstorming new ideas for the neighborhood including having a neighborhood watch, fundraising possibilities, and the potential of purchasing a camera for the entrance to the neighborhood. The Spring Clean Up event is planned to be held with Highland Reserves, but a date or location has not yet been decided. The parking lots near the Galleria/Lazy Boy or near Porter St. are possibilities.

Los Cerritos, Steve Parker: The neighbors came out to meet Santa in the neighborhood, enjoying seeing each other in person again. The current board will be returning with two new members at large. The two NAs, Los Cerritos and Roseville Heights, will continue to focus on improvements to Weber Park and working with Invest Health to improve both areas.

Vote to Approve 2022 Budget and RCONA Liaisons, Kevin LaChance: A roll call vote was held resulting in unanimous approval for the budget. Current Liaisons will continue to be Brian Jacobsen for the City, Ed Kriz for the police department, and Jaime Garrett for the fire department.

Spring Clean Up Committee Report, Jim Kidd: The city has asked we not advertize until March 1st; more details to come. The city will advertise in the utility bills specific to the zones defined but all events will be open to all residents of Roseville. Police, Boy Scouts and HS students will be invited to help. Sonia will send Boy Scout contacts and Sue will send High School contacts to Melinda.

Scholarship Committee Proposed P&P, Steve Parker: The policies and procedures for the scholarship committee have been updated and will be made available to the NAs to review ahead of a vote to approve in March.

Treasurer's Report, Melinda Surmani: Sent earlier in the packet. No questions were raised.

NA End of Year financial and Election Reports, Melinda Surmani: The following NA's have not yet submitted their end of year financial reports- Blue Oaks, Cirby Ranch, Cresthaven, Fiddymment Farms, Folsom Road, Highland Reserves, Kaseberg-Kingswood, Pleasant Grove, and Woodcreek Oaks. All are reminded these are due by January 31st. As another reminder, Confirmation reports are still outstanding for Pleasant Grove, Los Cerritos, and Highland Reserve.

Final Comments: The E-Board has had some position changes with the current as follows.

Kevin La Chance: President
Sue Cook: Executive Secretary
Melinda Surmani: Treasurer
April Marskell: Member at Large

Steve Parker: Vice President
Ellen Debach-Riley: Recording Secretary
Scott Alvord: Member at Large
Laxmi Rao: Member at Large

Please be aware when corresponding to use the appropriate RCONA email addresses.

Meeting Adjourned: 8:32pm

Dates to Remember:

Thurs. Feb 10, 2022, RCONA E-Board Meeting—Zoom Meeting <https://meeting.rcona.org> 6:30pm
Thurs. Feb 15, 2022, City Staff Meeting-MS Teams-10am
Thurs. Feb 17, 2022 RCONA General Meeting – In-person, Mahaney meeting room, 6:30pm
Meeting link: <https://meeting.rcona.org>

Volunteer Opportunities: RCONA Committees- Pub Relations, Fundraising, Bylaws, Support, Organization, Activities. Contact the Eboard.

Submitted by Ellen Debach-Riley, Recording Secretary 1/27/22